

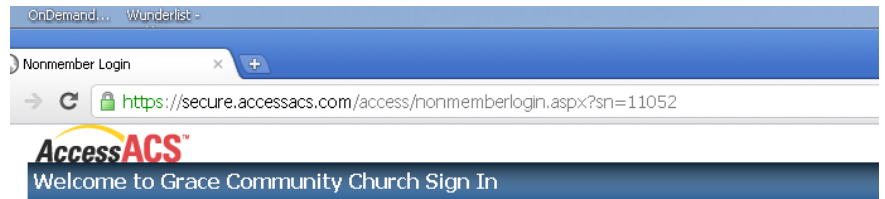
To begin Go to Access ACS website at the below address

<https://secure.accessacs.com/access/nonmemberlogin.aspx?sn=11052>

For first time users you will need to create a login by selecting the “Click here”

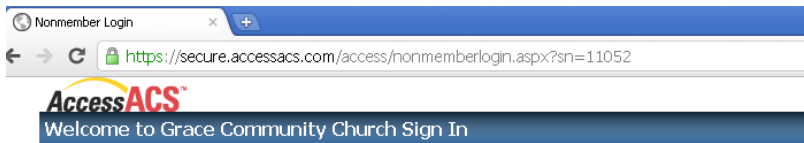
Type in your email address that you have registered at Grace Community (it will be the one you have in the church directory.) It is okay if it is Unlisted, it is still in our system, just not published in the directory.

For **subsequent use** you will just type in your email and password that you set up on your initial Login so you will be able to skip steps 3 and 4. Be sure to save your password.



First time users click on the link for Need a login?

Need a login? [Click here](#)



Step 3. Complete the information requested and click on

Continue

Make sure you check the box indicating you are over 13 years of age.

Already have a login? [Click here](#)

Step 5. Enter your new password and Sign In

It will say Congratulations. You have successfully set up an account. An email containing your username and password has been sent to your email address.

Step 4.

You will need to check your email and use the temporary password that you are given to now login and you will be asked for a new password of your choosing.